



**SHRDC Training Calendar of SMEs Skills Upgrading Programs Approved by SME Corporation - November to December 2012**

**TECHNICAL PROGRAMME**

No	Course Title	Duration	Fees	Fees for SME**	November	December
1	Lean Manufacturing - Basic Workshop (Kart Factory)	2	1800	540	20 - 21	18 - 19
2	Production Planning & Control	2	600	180		
3	Autocad Level 1	3	1500	450	27 - 29	
4	TPM	2	600	180		10 - 11
5	Electro-Pneumatic & PLC integration	3	1300	390		19 - 21
6	FMEA	2	600	180	29 - 30	
7	8D Problem Solving	2	900	270		3 - 4
8	Siemens S7 Programmable Logic Controller (PLC)	2	1450	435		6 - 7
9	Defect Analysis - Efficient Moulding Practise	2	700	210		5 - 6
10	Towards Supervisory Excellent	2	600	180		6 - 7
11	Mistake Proofing (Poka Yoke)	2	600	180	22 - 23	
12	Injection Moulding Mould Maintenance for Production	2	800	240	20 - 21	

\*\* For qualified SME, SME Corp subsidised 70%, company pay 30% (claimable from HRDF)

**MARKETING / SOFTSKILLS PROGRAMME**

No	Course Title	Duration	Fees	Fees for SME**	November	December
1	Edward de Bono's Six Thinking Hats	2	1,000	300	6 - 7	
2	Positive Work Attitude	2	700	210		6 - 7
3	Negotiation Skills	2	1,200	360	19 - 20	
4	Creating Competitive Edge Through Service Quality (Customer Services)	2	600	180		27 - 28
5	Effective Marketing Skills	3	840	252	26 - 28	
6	Competitive Intelligence – Blindspots & Cross Competitor Analysis	2	1,800	540		3 - 4
7	Competency Based Recruitment & Selection Workshop	2	1,500	450		4 - 5

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